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Risk Reduction Program Reviews

Each fiscal year, your district's risk reduction programs are reviewed for compliance and best-practice standards. We recently revised our questions and point values for our annual program reviews to explain better why we developed these reviews for our Trust members. These programs were developed as a risk-reduction platform that helps member districts reduce risk exposure, reduce on-the-job injuries, and meet compliance requirements. These areas include safety committees, hearing protection audiograms, physical ability evaluation, return-to-work, indoor air quality, and science lab safety.

Each program has an annual or biennial (every other year) program review to inform our district partners how well they are doing and what we can do together to improve their results and reduce overall risk. We believe it is important to let our districts know when they are and are not meeting compliance standards and best practices for these programs because they're in everyone's best interest. Many programs are fully funded and managed by the Trust to reduce costs and barriers to implementation.

The following program questions briefly explain their importance and the questions/point values for each question. We have also outlined the compliance standards and best practices for each question to inform our members better.

We appreciate your continued participation and partnership. Trust programs and associated programs are part of a risk management platform focused on areas where our district members can reduce risk exposure, decrease on-the-job injuries, and contain related costs. The primary focus areas include Safety Committees, Onsite Audiograms, Physical Ability Evaluations, Science Laboratory Safety, Indoor Air Quality, and Return-to-Work.

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SAFETY COMMITTEE PROGRAM REVIEW

A Safety Committee is an important part of your district's accident prevention and safety program and a great first step towards providing a workplace environment that is safe for employees and the public. Safety Committees help member districts reduce the frequency and severity of accidental injuries and promote safety and health among employees, students, and visitors. Therefore, the purpose of a Safety Committee Program Review is to offer guidance and support to our member districts in their efforts to support safe environments for their employees and to lower the frequency and severity of accidents and injuries.

Below are the current Safety Committee Program Review questions:

Safety Committee Program Questions	Points
1. Does your district conduct employee safety committee meetings? (WAC 296-800-13020)	15
2. How often does your committee meet? Minimum quarterly. (Best Practice)	15
3. Does the committee review all accident/incident reports for trends and corrective actions and report findings to the department director or supervisor with recommendations for reducing exposures through departmental training, awareness, etc.? (WAC 296-800-13020)	15
4. Does the committee follow-up all accident/incident reports for corrective actions at the next meeting? (WAC 296-800-13020)	10
5. Is there an agenda prepared for each meeting? (Best Practice)	5
6. Are minutes prepared for each meeting? (WAC 296-800-13020)	5
7. Do you have an elected Chairperson? (WAC 296-800-13020)	5
8. Do you have employee elected members? (WAC 296-800-13020)	5
9. Do you have employer selected members? (WAC 296-800-13020)	5
10. Does the safety committee monitor, maintain, and update the district safety bulletin boards at all sites? (WAC 296-800-19005)	5
11. Are you conducting facility and/or premises inspections to identify and correct unsafe conditions before they create an incident? (WAC 296-126-094)	5
12. Does the safety committee review and update the districts accident prevention program (APP) and ensure this document is located at all district sites? (WAC 296-80013020)	5
13. Does the district have site-based safety committees at each location that has 11 or more employees? (WAC 296-800-13020)	5

Risk Consultant

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